

## Data protection notice for consumers (B2C)

Your rights and how we handle your data. Information pursuant to articles 14 and 21 of the General Data Protection Regulation (GDPR) clauss markisen Projekt GmbH
Sindelfinger Straße 21
D-70771 Leinfelden-Echterdingen
info@clauss-markisen.de
Phone +49 (0) 711-489995-0
Fax +49 (0) 711-489995-7599
www.cm-projekt.de

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Dear Sir or Madam,

we are providing to you herewith information on how we process your personal data and the rights that you have pursuant to the data protection legislation regulations, as we cannot rule out that in the course of direct delivery, installation and support we obtain consumer data as well.

## 1. Who is responsible for the data processing and to whom can I turn?

The responsible body is: clauss markisen Projekt GmbH Marcus Meyer, Uwe Neudeck Sindelfinger Straße 21 70771 Leinfelden-Echterdingen

Phone: +49 (0) 711-489995-0 Mail: <u>info@clauss-markisen.de</u>

You can reach our data protection officer via: MHZ Hachtel GmbH & Co. KG Sindelfinger Str. 21 70771 Leinfelden-Echterdingen

Phone: +49 (0) 711-9751-0 Mail: datenschutz@mhz.de

You can reach our data protection coordinator for the clauss markisen Projekt GmbH via: clauss markisen Projekt GmbH Reitteilstraße 2 76297 Stutensee Phone: +49 (0) 7429-9456-0

## 2. What sources and data do we use?

We process personal data that we obtain from you or your contract partner in the course of our business relationship. Relevant data includes personal details (name, address and other contact details) and in addition to that may be data about your use of our online media (e.g. when you accessed our web pages, apps or newsletter, the pages and/or entries you clicked on).

3. Why do we process your data (for what purpose) and on what legal basis do we do this? We process personal data in line with the provisions of the European General Data Protection Regulation (GDPR) and of the national data protection laws.



## 3.1. For fulfilment of contractual obligations (Art. 6, para. 1b of the GDPR)

The processing of personal data (Art. 4.2 of the GDPR) is done for the purpose of executing our contracts or pre-contractual actions with you and for carrying out your orders and all other necessary operational and administrative activities.

Further details relating to the purpose of the data processing can be found in the respective contract documents and our terms and conditions of business.

### 3.2. In the context of balancing different interests (Art. 6, para. 1f of the GDPR)

Where necessary our processing of your data goes beyond the actual fulfilment of the contract in order to protect our legitimate interests or those of others. Examples:

- Enforcing legal claims and presenting a defence in the event of legal disputes;
- Safeguarding the IT security of MHZ's IT operation

#### 3.3. Based on your consent (Art. 6, para. 1a of the GDPR)

If you have given your consent for your personal data to be processed for specific purposes, such processing is legal on the basis of your consent. You can revoke any such consent at any time. Please not that any revocation does not have any retrospective effect. Processing that has taken place prior to the revocation is not affected by it.

## 4. Who has access to my data?

The areas within MHZ group that have access to your data are the areas that need this to fulfil our contractual and legal obligations.

For the aforementioned purposes data-processing contractors (Art. 28 of the GDPR) employed by us may also be given access to data. They are companies in the categories of IT service provision, installation and support services.

Other data recipients may be organisations in respect of whom you have given us your consent with regards to the transfer of data.

#### 5. For how long is my data stored?

Insofar as is necessary, we process and store your personal data for the duration of our business relationship, which also covers, for example, the prospecting period prior to any contract and its closing off when it ends.

Over and above that we are subject to various documentation and data retention obligations pursuant to laws including the German Commercial Code (HGB) and Fiscal Code (AO). The periods prescribed there for documentation and/or keeping data are two to ten years.

Ultimately the period of storage is also governed by the legal statues of limitations, which for example pursuant to Articles 195 ff of the German Civil Code (BGB) can generally be three years, but in certain cases also up to thirty years.

# 6. Does any data get transferred to any country outside of the European Economic Area (EEA) or to any international organisation?

No, no data is transferred to any countries outside of the EEA.

#### 7. What data protection rights do I have?

Every person concerned has the right to information as per Art. 15 of the GDPR, the right to correction as per Art. 16 of the GDPR, the right to deletion as per Art. 17 of the GDPR, the right to restriction of the processing as per Art. 18 of the GDPR and the right to data transferability arising from Art. 20 of the GDPR. In the case of the right to information and the right to deletion, the restrictions as per Articles 34 and 35 of the German Data Protection Act (BDSG) and, where applicable, national legislation apply. In addition there is a right to complain to a data protection supervisory authority (Art. 77 of the GDPR in combination with Art. 19 of the BDSG and, where applicable, national legislation).



## 8. Am I under any obligation to provide data?

In the course of our business relationship you only have to provide such personal data as is required for setting up, executing and ending a business relationship or that we are legally obliged to collect. Without this data we will generally have to decline to enter into the contract or to carry out the order or will no longer be able to execute or will have to end an existing contract.

#### 9. To what extent is there any automated decision-making in any given case?

For the set-up and execution of the business relationship we fundamentally do not use any automated decision-making as defined by Art. 22 of the GDPR.

## 10. To what extent does my data get used for profiling (scoring)?

We do not process your data for any profiling purposes.

#### Information about your right to object as per Art. 21 (GDPR)

You have the right for reasons arising from your particular situation to object at any time to the processing of personal data relating to you that is being done on the basis of Article 6, para. 1f of the GDPR (data processing on the basis of weighing up different interests.

If you object, we will no longer process your personal data, unless we can show pressing legitimate reasons for so doing that outweigh your interests, rights and freedoms or unless the processing serves to enforce, execute or defend legal claims.

The objection can be raised in any form and should wherever possible be directed to:

clauss markisen Projekt GmbH Marcus Meyer, Uwe Neudeck Sindelfinger Straße 21 70771 Leinfelden-Echterdingen Mail: info@clauss-markisen.de